



## High-Profile Information Technology Project Status Report

Department: Department of Health Services (DHS)

Project Name: State Vital Record Information System Part 2

Business Sponsor: Oskar Anderson, Director, Office of Health Informatics, Division of Public Health

Date of Report: 11/28/2016

Reporting for Quarter: FY17 Q1

Project Start Date: June 2016

Planned Implementation Date: January 2021

Estimated Project Cost: \$20M

Amount Provided Through Master Lease: 0

### Project Description

The State Vital Record Information System (SVRIS) Part 2 project will provide imaging and partial data capture for the historical records that currently reside on paper or microfilm. Vital Records has historical data that dates back as far as 1814, and a more complete set of records from 1907 forward, at which point it became state law to submit the records to the state for central registration. The current online SVRIS only contains recent records. Deliverables for SVRIS Part 2 include the following: a backup image of all paper and microfilm records (many of which currently only the original exists), digital images of records that can be accessed by the online system by query for issuance or information, data capture for an additional number of years that will enable issuance of certificates from the database data rather than from images, and data capture for an additional number of years that will extend statistical analysis.

### Project Funding –

PR - \$20M

**Project Status** – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

#### STATUS COLOR INDICATORS

**Green**

On target as planned

**Yellow**

Encountering **issues** (e.g., Schedule or Budget over by 10% to 25%)

**Red**

Encountering **problems** (e.g., Schedule or Budget over by 25% or more)

Project Status Categories		Green	Yellow	Red
Schedule Status	<p>The project is on schedule. We had planned on requesting and receiving a bid waiver for the project and to have a contract in place by the end of 2016. We received final approval for the bid waiver and we are in final discussions with the vendor on a statement of work and contract.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>
Budget Status	<p>The project is on budget.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>

**Summarize Any Completed Major Tasks or Project Phases:**

The main deliverables met in FY 2017 are the bid waiver, draft statement of work and draft contract.

**Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:**

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

The project is proceeding along the planned path.

**Additional Comments or Issues (optional):**

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

The draft statement of work and the draft contract have been reviewed by extensively by both parties to the agreement, but finalization (i.e. signature) can pose some schedule risk.

**Project Status Category Guidelines****Schedule Status**

**Green** – Indicates that the project or phase is on track for the targeted implementation date.

**Yellow** – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

**Red** – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

**Budget Status**

**Green** – Currently on target with project budget.

**Yellow** – Project is over budget by 10 to 25%.

**Red** – Project is over budget by 25% or more.